

# Delivering Successful Change

Dates: 21<sup>st</sup> & 22<sup>nd</sup> October 2010

Time: 9.30am-4.30pm

Venue: Holiday Inn, Ormeau Ave, Belfast

Change is inevitable, whether it is vision led, compliance led or emergence led change.

The act of strategic planning should be ever mindful of the drivers of change and any defined strategic goals need to be underpinned by having clearly defined programmes of change.

The degree of success directly corresponds to the degree of structure applied to planning and managing the change programme.

This 2 day course will provide a structured approach to transitioning individuals, teams and organisations from a current state to a desired future state.

## Course Agenda

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| <ul style="list-style-type: none"> <li>• Drivers of change – what are these?</li> <li>• How change happens</li> <li>• Clarifying the “vision” ie strategic goal</li> <li>• The difference between strategic options &amp; strategic objectives</li> <li>• Option appraisals and the NI Practical guide to economic appraisals – what relevance do these have to your change programme?</li> <li>• How change programmes and strategic objectives are related</li> <li>• Stakeholder Engagement – how and with whom</li> <li>• Writing the programme business case and the difference between business benefits, outputs and outcomes</li> <li>• Defining the change “programme” ie What needs to be done</li> </ul> | <ul style="list-style-type: none"> <li>• Creating the “POTI” blue print ie Processes, Organisational structure, Technology and Information needs</li> <li>• Creating the Projects Dossier</li> <li>• The role of the Sponsoring Group</li> <li>• The role of the Senior Responsible Officer (SRO)</li> <li>• The role of the Programme Board</li> <li>• The role of the Business Change Manager</li> <li>• Creating a programme plan</li> <li>• Creating transition plans</li> <li>• Programme Governance – How?</li> <li>• “Selling the change”</li> <li>• Managing programme risk</li> <li>• Managing the Transition</li> <li>• Embedding the changes</li> <li>• Evaluating benefits realisation</li> </ul> |
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### Who Should Attend?

Anyone responsible for managing a programme of change within an organisation or department

### Fee:

£450 per person, plus VAT  
(Includes Course Material & Lunch)

### TO REGISTER

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